

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION**



WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

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Continuation of Section A. Personal Information

12. If you have ever used a formal name other than the one above, list the name and the dates you used that name: _____
- 12a. If you have had your name legally changed, indicate why: _____

13. If you have a "nickname" or moniker by which you are known including any form of your formal name, initials, or abbreviations thereof list them here:

14. Have you ever used a different Social Security Number? _____
- 14a. If so, list the number: _____
15. Have you used or do you now use an alias? _____
- 15a. If so, provide the name or any other information you have or are using: _____

16. Do you have any scars or tattoos? _____
- 16a. If so, list their location and description: _____
17. Who may we contact to verify your present address of residence? _____

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B. MARITAL HISTORY: Single-() Married-()
Divorced-() Separated-() Widowed-()

1. Spouse's : _____

NAME AGE
- 1a. _____

RESIDENCE ADDRESS CITY STATE ZIP
- 1b. _____

AREA CODE AND HOME PHONE AREA CODE AND WORK PHONE
- 1c. _____

AREA CODE AND CELLULARR PHONE AREA CODE AND ANOTHER PHONE IF ANY
2. Spouse's occupation: _____
- 2a. Spouse's employer: _____
- 2b. Spouse's employer's address: _____

- 2c. Spouse's immediate supervisor: _____

NOTE: You are required to fill out a Relative Information Form in addition to these questions.

3. Children:
 - a. _____

NAME AGE RESIDES WITH
 - b. _____

NAME AGE RESIDES WITH
 - c. _____

NAME AGE RESIDES WITH
 - d. _____

NAME AGE RESIDES WITH

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C. PREVIOUS RESIDENCES:

List all former addresses from most recent in reverse chronological order until birth indicating month and year of residence there. Include any out-of-state and foreign addresses, including military posts and indicate the country if not USA.

1.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
2.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
3.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
4.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
5.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
6.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
7.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
8.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
9.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY
10.	MM/YY	to	MM/YY		ADDRESS	
	CITY			STATE	ZIP CODE	COUNTRY

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D. VEHICLE INFORMATION:

Provide the following information on each vehicle that you own or drive. If the vehicles are not registered at the address of the owner, or there is any unusual circumstances surrounding the vehicle, explain the reason:

a. _____
 YEAR MAKE MODEL BODY STYLE

 COLOR LICENSE PLATE / STATE REGISTERED OWNER'S NAME

 OWNER'S ADDRESS CITY STATE ZIP CODE

b. _____
 YEAR MAKE MODEL BODY STYLE

 COLOR LICENSE PLATE / STATE REGISTERED OWNER'S NAME

 OWNER'S ADDRESS CITY STATE ZIP CODE

c. _____
 YEAR MAKE MODEL BODY STYLE

 COLOR LICENSE PLATE / STATE REGISTERED OWNER'S NAME

 OWNER'S ADDRESS CITY STATE ZIP CODE

d. _____
 YEAR MAKE MODEL BODY STYLE

 COLOR LICENSE PLATE / STATE REGISTERED OWNER'S NAME

 OWNER'S ADDRESS CITY STATE ZIP CODE

e. _____
 YEAR MAKE MODEL BODY STYLE

 COLOR LICENSE PLATE / STATE REGISTERED OWNER'S NAME

 OWNER'S ADDRESS CITY STATE ZIP CODE

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E. CIVIL HISTORY INFORMATION:

List any civil action you have been or are currently a party to include details such as your part in the suit (plaintiff or defendant), other party name, date filed, court in which filed, date filed, case number, type of matter (accident, personal injury, name change, separation or divorce), outcome of the suit and any other details or circumstances pertinent to that matter.

1. Are you currently a party to any pending civil matters? _____

1a. If so, list details: _____

2. Have you ever been a party in a civil suit? _____

2a. If so, list details: _____

3. Have you ever been sued for Civil Rights Violation(s)? _____

3a. If so, list details: _____

4. Have you ever been charged or fined for a civil violation by any federal, state, parish/county, municipal or local agency or court? _____

4a. If so, list them and give details: _____

5. Have you ever testified before any professional board (including but not exclusive to), Civil Service Boards, Employee Misconduct Boards, Employment/Labor Boards/Commissions or any other agencies, boards, or commissions regardless of their actual title or name? _____

5a. If so, list details: _____

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F. CRIMINAL HISTORY INFORMATION:

Your answers must be detailed and complete. List any charges you have filed or that have been filed against you. Include the location and date of occurrence, police item/incident number assigned to the matter, charge or statute cited, if the matter involved summons or arrest, the court in which the charges were filed, whether you appeared in court, what testimony you offered, final disposition, or manner in which the court disposed of the case (plea of defendant, dismissed, refused, no contest, found guilty, etc.)

1. Have you ever been imprisoned while awaiting trial or as a result of a criminal conviction? _____

1a. If so, list details: _____

2. Have you ever been detained by a law enforcement agency in connection with a criminal investigation? _____

2a. If so, list details: _____

3. Have you ever been detained, arrested or imprisoned in a foreign country? _____

3a. If so, list details: _____

4. Have you ever given a statement to a law enforcement official for any reason? _____

4a. If so, list details: _____

5. Have you ever filed a police report on a crime as a victim, complainant, or witness? _____

5a. If so, list details: _____

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Continuation of Section F. Criminal History

6. Have you ever been the victim of a criminal act(s)? _____

6a. If so, list details: _____

7. If you answered "yes" to question 6, did you report the incident(s) to the law enforcement agency which had jurisdiction? _____

7a. If so, list details: _____

8. Have you ever been arrested or taken in to custody for any length of time by any law enforcement agency (civilian, military, local, parish/county, state or federal)?

8a. If so, was the arrest(s) as an adult-() or juvenile-(), list details: _____

9. Have you ever been placed in your parent's custody in lieu of physical arrest as the result of a juvenile related charge? _____

9a. If so, list details: _____

10. Have you ever been issued a Misdemeanor Summons to appear in court in lieu of physical arrest (do not include traffic citations)? _____

10a. If so, list details: _____

11. Have you ever been indicted on any charge? _____

11a. If so, list details: _____

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Continuation of Section F. Criminal History

12. Have you ever been charged otherwise with any criminal charge, or status offense, either as an adult or juvenile? _____

12a. If so, list details: _____

13. Have you ever been subpoenaed to appear in any criminal proceeding as a defendant or witness? _____

13a. If so, list details: _____

14. Have you ever been detained, arrested or otherwise charged with failure to appear in court regarding any charge including but not exclusive to traffic related offenses? _____

14a. If so, list details: _____

15. Have you ever been the subject of a criminal investigation as a suspect or possible suspect? _____

15a. If so, list details: _____

16. Have you ever been the subject of a Criminal Civil Right case? _____

16a. If so, list details: _____

17. Do you have a criminal record that was expunged? _____

17a. If so, list details: _____

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Continuation of Section F. Criminal History

18. Do you associate with anyone with felony convictions? _____
- 18a. If so, list details (include the persons name, address, age, relationship and regularity or schedule of association): _____

19. Do you associate with anyone: under indictment, against whom criminal charges are pending, or who has a criminal history? _____
- 19a. If so, list details (include the persons name, address, age, relationship and regularity or schedule of association): _____

20. Have you ever signed, or put up a bond or surety for the release of anyone from jail? _____
- 20a. If so, list details (include the persons name, address, age, relationship and location of incarceration and charges): _____

21. Have you ever testified in a criminal trial? _____
- 21a. If so, list details (include the name of the defendant, trial court, charges, and dates): _____

22. Have you ever been charged with or investigated for perjury or providing false or inaccurate information to any government agency? _____
- 22a. If so, list details: _____

23. Have you ever plead guilty to a criminal charge, including traffic charges, or charges where you did not appear in court but forfeited a bond? _____

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Continuation of Section F. Criminal History

23a. If so, list details: _____

24. Have you ever been placed on probation by any court? _____

24a. If so, list details (include offense, length of probation, name of probation officer):

25. Have you ever taken part in an undetected crime? YES NO

25a. If so, list details: _____

26. Have you ever been confined to your residence by order of a court? _____

26a. If so, list details: _____

27. Have you ever been confined to a youth care, detention or correctional facility?

27a. If so, list details: _____

28. Have you ever been arrested for or charged with any alcohol related offense (DWI, OMVWI, DUI, OUI, drunk in public, intoxication, etc.) or have any of the arrests you listed above involved your being under the influence of any drug or alcohol? _____

28a. If so, list details: _____

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Continuation of Section F. Criminal History

29. Have you ever been the subject of a Grand Jury proceeding or hearing?

29a. If so, list details (include court, type, dates, outcomes: _____

30. Do you currently have any pending criminal matters in which you are a witness other than as a law enforcement official? _____

30a. If so, list details: _____

31. Do you currently have any pending criminal matters in which you are a defendant? _____

31a. If so, list details: _____

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G. DRIVING HISTORY:

1. Do you currently have a valid driver's license? _____
- 1b. Classification: _____
2. Issuing state: _____
3. If you have ever held a license or identification from Louisiana with a different number, or from a state other than Louisiana, list details include state, number and dates held: _____

4. Restrictions: _____
5. Has your driver's license ever been suspended in any state? _____
- 5a. If so, list details (include state, dates involved and reason): _____

6. Has your driver's license ever been revoked (permanently taken away) in any state? _____
- 6a. If so, list details (see 5a above): _____

7. Have you ever been issued a citation for a moving violation (speeding, improper turn, reckless operation, careless operation, red light, etc.)? _____
- 7a. If so, list details: _____

8. Have you ever been issued a citation for a compliance violation (expired vehicle inspection, improper equipment, expired license plate, registration not in vehicle, not wearing motorcycle helmet, expired driver's license, etc.)? _____

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Continuation of Section G. Driving History

8a. If so, list details: _____

9. Have you ever been issued a traffic citation for a parking violation? _____

9a. If so, list details: _____

10. Have you ever been involved in a traffic accident? _____

10a. If so, list details (include your position in the vehicle/pedestrian, date, time, location, investigating agency and item/incident number): _____

11. Have you ever been issued a traffic citation as a result of your involvement in a traffic accident? _____

11a. If so, list details: _____

12. Have you ever been involved in an unreported traffic accident? _____

12a. If so, list details: _____

13. Have you ever been involved in a fatal (death) accident? _____

13a. If so, list details: _____

14. Have you ever been involved in a hit and run accident? _____

14a. If so, list details: _____

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Continuation of Section G. Driving History

15. Have you ever been involved in an unreported hit and run or hit and run fatality accident? _____

15a. If so, list details: _____

16. Have you ever been issued a traffic citation (moving, compliance or parking) from a state other than Louisiana? _____

16a. If so, list details: _____

17. Has any law enforcement agency ever requested that you submit to a test of your blood, breath, urine or other bodily fluids? _____

17a. If so, list details: _____

18. Have you ever refused to take any test administered by law enforcement for field sobriety, breath, blood, urine or any other bodily fluids? _____

18a. If so, list details: _____

19. Have you ever been involved in a traffic accident in Louisiana? _____

19a. Have you ever been involved in a traffic accident in any state other than Louisiana? _____

19a. If so, list details: _____

20. Have you ever been issued a military license? _____

20a. If so, list details: _____

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Continuation of Section G. Driving History

21. Have you ever been involved in a traffic accident in another country? _____

21a. If so, list details: _____

22. Have you ever been charged with a traffic offense in another country? _____

22a. If so, list details: _____

23. Have you ever plead guilty to or been convicted of any traffic offense? _____

23a. If so, list details (include charge and fine): _____

24. Do you currently have any outstanding traffic citations? _____

24a. If so, list details: _____

25. Do you currently have any outstanding parking violations on any vehicle registered in your name? _____

25a. If so, list details: _____

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H. **MILITARY HISTORY:** NO MILITARY SERVICE-()

You may skip this section if you were not in the military by placing an "X" in the area-() above.

1. Branch or the military in which you served? _____

2. Dates of service? _____ to _____

3. Location of duty stations: _____

4. Reserve service? _____

4a. National Guard service? _____

5. Dates or Reserve/National Guard service? _____ to _____

6. Were you ever court-martialed? _____

6a. If so, list details: _____

7. Were you ever absent without leave (AWOL)? _____

7a. If so, list details: _____

8. Were you ever arrested by military police or civilian authorities while in the military? _____

8a. If so, list details: _____

9. Were you ever the subject of any non-judicial proceeding, punishment or discipline while in the military (Article 15, Captain's Mast)? _____

9a. If so, list details: _____

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Continuation of Section H. Military History

10. Are you currently a member of any national reserve military unit? _____

10a. If so, list details (include branch, duty station, unit, shop, supervisor): _____

11. Are you currently a member of any reserve military unit? _____

11a. If so, list details (include branch, duty station, unit, shop, supervisor): _____

12. Do you have any Reserve/National Guard military obligations? _____

12a. If so, list details (include length of obligation): _____

13. Have you retired from military service? _____

13a. If so, list details branch and dates (include a copy of DD214): _____

14. While in the military did you serve in law enforcement, security, investigations or intelligence related fields? _____

14a. If so, list units, duty stations, immediate supervisors and dates served: _____

15. Have you ever been granted a security clearance while in the military? _____

15a. Security clearance classification: _____

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Continuation of Section H. Military History

16. Have you ever been denied a security clearance or had your clearance revoked for any reason? _____

16a. If so, list details: _____

17. What was your M.O.S.? _____

17a. List details of your duties and assignments: _____

18. Have you ever been the subject of any investigation by any of the military security, investigative, or intelligence services? _____

18a. If so, list details: _____

19. Discharge date: _____ type: _____

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I. FINANCIAL HISTORY:

1. What are your monthly earnings, including salary, tips? _____

2. Are you required to pay or receiving any monthly alimony? _____

2a. If so, list details (to/from whom, amount): _____

3. Are you required to pay or receiving any child support payments? _____

3a. If so, list details (to/from whom, amount): _____

4. Do you operate, hold part ownership or have any interest in any business, corporation, or partnership? _____

4a. If so, list details: _____

5. Have you ever filed for bankruptcy? _____

5a. If so, list details (when and where): _____

6. Have you ever closed an account because of late payments? _____

6a. If so, list details: _____

7. Have you ever made or lost a substantial amount of income to gambling? _____

7a. If so, list details: _____

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Continuation of Section I. Financial History

8. Have you ever had any earnings from illegal activity? _____

8a. If so, list details: _____

9. Have you ever been forced to close an account? _____

9a. If so, list details: _____

10. Have you ever been taken to court for refusing or failing to pay off a loan or for any other financial reason? _____

10a. If so, list details (include date, court and amount): _____

11. Have you ever been contacted by any law enforcement agency concerning financial matters under investigation involving you or any business venture in which you were involved? _____

11a. If so, list details: _____

12. Have you ever agreed to make payment on an account or make restitution in lieu of further criminal proceedings? _____

12a. If so, list details: _____

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Continuation of Section I. Financial History

13. List information on the following accounts (include mailing addresses and/or phone numbers for contact):

13a. Credit Cards/Store Accounts:

	<u>Company</u>	<u>Account Number</u>	<u>Expires</u>	<u>Holders Name</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

13b. Checking/Savings Accounts:

	<u>Financial Institution</u>	<u>Type of Account</u>	<u>Account Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

13c. Loans/Mortgages/Rentals:

	<u>Financial Institution</u>	<u>Type of Account</u>	<u>Account Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

13d. List any other debts, charges, IOUs or any other financial obligations you currently or prospectively are or may be responsible for in the foreseeable future:

15. What are the monthly payments on each of these accounts? _____

14a. What are your total monthly alimony/child support payments? _____

14b. What is the total monthly payments on all these accounts? _____

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J. EDUCATIONAL/TRAINING HISTORY:

Include name of school, mailing address (with numerical, street, city, state and zip code) parish/county, country if outside of the United States of America, and phone numbers with area codes of all schools you have attended in chronological order. Also, indicate dates enrolled.

1. What grammar schools have you attended? _____

1a. What middle or junior high schools did you attend? _____

2. What high schools did you attend? _____

3. Did you graduate from high school? _____

4. What was your graduation date? _____

5. Did you obtain a G.E.D.? _____

5a. On what date did you receive the G.E.D.? _____

5b. What state and school district issued the G.E.D.? _____

6. If you did not complete high school on what date did you withdraw? _____

6a. If so, list details (highest grade completed, reason for withdrawal, etc.): _____

7. What grades did you receive in high school?

MOSTLY: A's B's C's D's F's

7a. What was your grade point average? _____

7b. Did you complete any honors or college credit course work? _____

7c. If so, list details: _____

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Continuation of Section J. Educational/Training History

8. Do/Did you attend a college/university? _____
- 8a. What is the name of the college/university? _____

9. What is/was your major/minor course of study? _____

- 9a. Did you obtain a degree? _____
- 9b. If not, how many hours are remaining for completion? _____
- 9c. If not, how many hours have you completed? _____
10. What is the level of the degree? _____
- 10a. In what area is the degree? _____
11. What is/was your grade point average? _____
12. Did you receive any honors at college? _____
- 12a. If so, list details: _____

13. Were you ever suspended or expelled from any school you attended? _____
- 13a. If so, list details (grade and reason): _____

- 13b. Did you ever receive any other form of discipline in lieu of suspension or expulsion from school? _____
- 13c. If so, list details (grade and reason): _____

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Continuation of Section J. Educational/Training History

14. Other courses:

List all other civilian courses or training you have attended either in school, or in-service civilian workplace training. Include all courses including those you did not complete or completed but for which you did not receive certificates or diplomas. List them in chronological order with name of institution, course name/area studied, dates, and whether a certificate or diploma was issued to you. Include copies of any documentation you have indicating attendance and or completion/graduation.

	<u>Institution</u>	<u>Course</u>	<u>Dates</u>	<u>Certificate</u>
a.	_____	_____	_____	_____
b.	_____	_____	_____	_____
c.	_____	_____	_____	_____
d.	_____	_____	_____	_____
e.	_____	_____	_____	_____
f.	_____	_____	_____	_____
g.	_____	_____	_____	_____
h.	_____	_____	_____	_____

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K. SKILLS:

- 1. Can you type/keyboard? _____
- 1a. Words per minute? _____
- 2. Can you operate any other type of office machines? _____
- 2a. If so, list them and your proficiency or experience level? _____

- 3. Do you have a license/certification to operate any type of machinery? _____
- 3a. If so, list them and your proficiency or experience level? _____

- 4. Do you have any special skills or trade experience (computer technician, network administrator, electronics, drafting, engineering, printing, carpentry, plumbing, electrician, welder, equipment operator)? _____
- 4a. If so, list them and your proficiency or experience level? _____

- 5. Can you speak/write another language? _____
- 5a. How many? _____

- 5b. What are they? _____

- 5c. Level of fluency in each language spoken/written? _____

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Continuation of Section K. Skills

6. Are you interested in hunting? _____

6a. What type(s) of hunting? _____

6b. With what weapons are you familiar? _____

6c. Are you proficient with firearms? _____

6d. List the levels of proficiency you have attained with each weapon and dates received: _____

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L. **LAW ENFORCEMENT HISTORY:** NO LAW ENFORCEMENT-()

You may skip this section if you were never in law enforcement by placing an "X" in the area-() above. Include name of school/academy, mailing address (with numerical, street, city, state and zip code) parish/county, country if outside of the United States of America, and phone numbers with area codes of all schools/academies you have attended in chronological order. Also, indicate dates enrolled.

1. Have you received any law enforcement training? _____

1a. If so, list details: _____

2. Have you attended any Basic Police Recruit Academy? _____

2a. If so, list details: _____

2b. How many hours of training did you receive? _____

2c. Did you graduate? _____

2d. On what date? _____

2e. What agency sponsored your attendance? _____

2f. Did you qualify with any firearms? _____

2g. List the firearms and to what level/score you qualified: _____

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Continuation of Section L. Law Enforcement History

3. Have you ever had access to computerized or manual police files on any individual's criminal history information? _____

3a. If so, list details: _____

3b. Have you ever been denied access to such information from any law enforcement agency or official? _____

3c. If so, list details: _____

4. With what agency(s) were you employed (list them chronologically with dates and your employment status at each – full time, part time, reserve or auxiliary)?

4a. What was the nature of your duties with each agency? _____

5. Have you ever, or do you currently, hold any honorary or "special" law enforcement credential? _____

5a. If so by what agency or authority was it issued? _____

6. Have you ever, or do you now, hold a "Concealed Weapon Permit" or other permit to carry or possess firearms in any state/country? _____

6a. If so list the state, date, and permit number issued: _____

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Continuation of Section L. Law Enforcement History

- 7. Have you ever held a Civil Defense commission? _____
- 7a. If so what agency issued it and during what dates was it active? _____

- 8. Did you ever have arrest powers in connection with your association with any law enforcement agency? _____
- 8a. Were you commissioned to carry a firearm in connection with your association with any law enforcement agency? _____
- 8b. If so, list details: _____

- 9. Have you ever worked in an undercover capacity for any law enforcement agency? _____
- 9a. If so, list details: _____

- 10. Did you ever discharge your firearm in the line of duty or to protect yourself or others from death or great bodily harm? _____
- 10a. If so, list details: _____

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Continuation of Section L. Law Enforcement History

10b. Have you ever been involved in a shooting incident resulting in injury or death to a suspect or any other person? _____

10c. If so, list details: _____

11. Have you ever accidentally discharged a weapon? _____

11a. If so, list details: _____

12. Were you ever involved in a police vehicle accident? _____

12a. If so, list details: _____

13. Were you ever suspended from duty? _____

13a. If so, list details: _____

14. Were you ever demoted in rank, grade, or had your pay reduced? _____

14a. If so, list details: _____

15. Were you ever terminated from employment by any law enforcement agency?

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Continuation of Section L. Law Enforcement History

15a. If so, list details: _____

16. Did you ever receive any other form of discipline not listed above from any law enforcement agency? _____

16a. If so, list details: _____

17. When was the last time you qualified with a weapon? _____

17a. List the weapon(s) with which you qualified? _____

17b. List your score/the maximum possible score/the percentage rating/type of award (expert, sharpshooter, marksman, etc):

<u>SCORE/MAXIMUM SCORE</u>	<u>PERCENTAGE</u>	<u>TYPE OF AWARD</u>
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____
_____/_____	_____%	_____

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

M. GENERAL INFORMATION:

1. Have you ever been commissioned to carry a firearm in connection with your employment or for reasons other than as a law enforcement official? _____

1a. If so, list the agency or authority which commissioned you and the dates involved: _____

2. Do you now or have you in the past advocated, or belonged to any organization or association which advocates, the overthrow of the United States government or any of its political subdivisions or agencies? _____

2a. If so, list those organizations or associations, dates of your membership, and the level of your activity with a reason for your actions: _____

3. Do you now or have you in the past advocated, or belonged to any organization or association which advocates, or practices the denial of Constitutional Rights or equal application of laws to any individual or group of individuals based upon their, sex, race, creed, religion, or any other factor? _____

3a. If so, list those organizations or associations, dates of your membership, and the level of your activity with a reason for your actions: _____

4. Have you ever been bonded by a private company or corporation? _____

4a. If so list the employer, dates and reason bonded: _____

5. Do you have any restrictions placed on travel by you to any place, either by foreign or domestic governments or any agency thereof? _____

5a. If so, list details: _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION**

Continuation of Section M. General Information

6. Have you ever applied to the Westwego Police Department for any position other than the one for which you are now being considered? _____

6a. Have you ever applied to the City of Westwego for any position other than the one for which you are now being considered? _____

6b. If so, list details: _____

7. List any other law enforcement agency you have applied to (list in chronological order, address, application dates, and disposition of the application)? _____

8. List any and all organizations/associations to which you currently or have in the past belonged (include name or group, address, membership dates, type of organization- fraternal, social, political, educational, labor, religious, professional, titles held): _____

9. What types of hobbies or recreational activities do you enjoy? _____

9a. With what regularity do you participate in these activities? _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION**

Continuation of Section M. General Information

10. Do you now or have you in the past participated, advocated, or belonged to any organization that advocates or practices vigilantism in any form? _____

10a. If so, list details: _____

11. Have you been the recipient of any honors or special awards for any civic, business, social or private agency? _____

11a. If so, list details: _____

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

N. EMPLOYMENT HISTORY:

1. Have you ever been fired, been asked to leave, retired, resigned or quit from employment to avoid discipline or from any previous employer? _____

1a. If so, list details: _____

YOU MAY PROVIDE ANY INFORMATION ON A TERMINATION OR REASON FOR LEAVING AN EMPLOYER IN DETAIL ON THE SHEETS IN PACKET, ON THE REAR OF THESE SHEETS, OR ON LOOSE PAGES YOU ATTACH TO THIS PACKET.

PLEASE PRINT LEGIBLY. ALL employment for the past ten (10) year MUST be listed. Employment from more than ten years ago which is related to the position for which you are applying should be listed. You are encouraged to provide all employment history, even that from over ten years ago. You may be required to provide information on an employment which occurred over ten years in the past.

If you need more copies of the sheets that follow make an adequate number of copies before you fill them. Check the area – () at the top and assign each page a separate page number at the top (32a, 32b, 32c, etc.). Put a single line through the page number at the bottom of the page.

If you provide the information on something other than copies of the sheets that follow ensure that all the same information is included in the same format or location on the page.

Start with your current or most recent position and continue to list them in reverse chronological order. Fill in all boxes or provide an explanation for any empty boxes. Your answers must be complete and as detailed as possible. Continue any responses on the backs of the form or on an additional page. Any continuations of responses must be properly noted as to the location from which they were continued.

Volunteer work or experience shall be listed, just write “volunteer” in the Position title, salary and describe your duties boxes. Include any period for which you received unemployment benefits or for which you were unemployed for more than ninety (90) days.

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

() – Check here if this is a copy from the packet, assign it a page # 32 _____

Name and complete mailing address of employer with telephone number		Type of Business	
		Position/Title	
Immediate Supervisor		Full Time or Part Time	
		Average weekly hours	
People whom you supervised		Beginning salary	
		Current/Ending salary	
Beginning date	Ending date	Length of Service	Are you still an employee?
Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

Name and complete mailing address of employer with telephone number		Type of Business	
		Position/Title	
Immediate Supervisor		Full Time or Part Time	
		Average weekly hours	
People whom you supervised		Beginning salary	
		Current/Ending salary	
Beginning date	Ending date	Length of Service	Are you still an employee?
Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

() – Check here if this is a copy from the packet, assign it a page # 32 _____

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Beginning date	Ending date	Length of Service	Are you still an employee?
Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

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		Current/Ending salary	
Beginning date	Ending date	Length of Service	Are you still an employee?
Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

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		Position/Title	
Immediate Supervisor		Full Time or Part Time	
		Average weekly hours	
People whom you supervised		Beginning salary	
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Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

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		Position/Title	
Immediate Supervisor		Full Time or Part Time	
		Average weekly hours	
People whom you supervised		Beginning salary	
		Current/Ending salary	
Beginning date	Ending date	Length of Service	Are you still an employee?
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May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

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Name and complete mailing address of employer with telephone number		Type of Business	
		Position/Title	
Immediate Supervisor		Full Time or Part Time	
		Average weekly hours	
People whom you supervised		Beginning salary	
		Current/Ending salary	
Beginning date	Ending date	Length of Service	Are you still an employee?
Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

Name and complete mailing address of employer with telephone number		Type of Business	
		Position/Title	
Immediate Supervisor		Full Time or Part Time	
		Average weekly hours	
People whom you supervised		Beginning salary	
		Current/Ending salary	
Beginning date	Ending date	Length of Service	Are you still an employee?
Describe Your duties			
May we contact this employer at this time?		If not now, when may we contact them?	
What are your reasons for leaving or wanting to leave?			

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

O. REFERENCES:

List individuals, other than relatives, who will be able to provide information on your character and work habits.

1. Personal Reference: Persons other than neighbors who know your character and work abilities. You may include professional references and co-workers. Separate sections are provided for neighbors and other close acquaintances.

1a. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

1b. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

1c. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

1d. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

1e. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

Continuation of Section O. References

2. Neighbors: People who lived in property next to across from or on the same block on which you reside or resided.

2a. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

2b. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

2c. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

2d. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

2e. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION**

Continuation of Section O. References

3. Close Acquaintances: People who are your closest friends, include roommates or others who know you extremely well.

3a. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

3b. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

3c. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

3d. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

3e. Name _____
Phone number _____ Occupation _____
Physical Address _____
City _____ State _____ Zip code _____
Relationship _____ Length of acquaintance _____

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

P. ESSAY:

**“WHY ARE YOU APPLYING FOR A POSITION WITH
THE WESTWEGO POLICE DEPARTMENT?”**

MINIMUM FIFTY (50) WORDS. Use this portion of the application to indicate your reason for wanting to become a member of the Westwego Police Department. Include your specific reasons for applying and the type of position you wish to receive (full time, reserve, secretary. You may also list any qualifications you have not already covered or on which you wish to give more details.

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

Q. RELATIVES/REFERENCES EMPLOYED BY CITY/DEPARTMENT

1. List any relatives, by blood or marriage, employed by the City of Westwego or Westwego Police Department:

	<u>NAME</u>	<u>DEPARTMENT</u>	<u>RELATIONSHIP</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____

2. List anyone you know employed by the City of Westwego or Westwego Police Department who can provide information on your character or who can serve as a reference:

	<u>NAME</u>	<u>DEPARTMENT</u>	<u>RELATIONSHIP</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION**

R. EMERGENCY CONTACTS:

1. List three (3) individuals who should be contacted on your behalf in the event of an emergency.

a. Name _____
Home phone _____ Work phone _____
Cellular phone _____ Relationship _____
Physical Address _____
City _____ State _____ Zip code _____

b. Name _____
Home phone _____ Work phone _____
Cellular phone _____ Relationship _____
Physical Address _____
City _____ State _____ Zip code _____

c. Name _____
Home phone _____ Work phone _____
Cellular phone _____ Relationship _____
Physical Address _____
City _____ State _____ Zip code _____

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

S. CERTIFICATION AND SIGNATURE:

I certify that the answers I have given to all questions in this application/questionnaire are true to the best of my knowledge. I realize that all information is subject to verification and that a background investigation will be conducted. I realize that I may be employed pending the outcome of that investigation. I know that any misrepresentation herein may cause my application to be rejected and my name to be removed from eligibility or subject me to dismissal from employment.

PRINT NAME

APPLICANT'S LEGAL SIGNATURE

DATE SIGNED

RECEIVED BY (PRINT TITLE/RANK AND NAME)

RECEIVING PERSONS SIGNATURE

DATE RECEIVED

WESTWEGO POLICE DEPARTMENT EMPLOYMENT APPLICATION

T. HANDWRITING SPECIMEN:

IN YOUR OWN HANDWRITING, **DO NOT PRINT UNLESS THAT IS THE WAY YOU NORMALLY WRITE.** Provide the information requested in boxes one (1) through eleven (11). In all other boxes copy what is printed in that box, in the space provided. Follow capitalization and lower case as it appears.

1. Full Name	Item # A-12345-67
2. Street Adress	Arthur Bob Charles
3. Home City, State Zip code	Don Edward Frank
4. Race/Sex Date of Birth Age Place of birth	George Henry Imig
5. Height Weight Build	John Kenneth Lamb
6. Eye color Hair color Left or Right Handed	Mary Nan Olsen
7. Current or most recent employer	Paul Quentin Robert
8. Occupation or trade	Samuel Tom Umphery
9. Name of nearest relative Relationship	Vernon Will Xavier
10. Their Mailing Address	Yolanda Ziffman
A B C D E F G H I J K L M	1234 N. East Ave., S. W.
N O P Q R S T U V W X Y Z	5678 S. West Blvd., N. W.
a b c d e f g h i j k l m	9012 E. North Pl., S. E.
n o p q r s t u v w x y z	3456 W. South St., N. E.
1 2 3 4 5 6 7 8 9 0	11. Legal Signature

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION
BACKGROUND INVESTIGATION
ACKNOWLEDGMENT AND CONSENT OF APPLICANT**

In acknowledgment of my being considered for employment by the City of Westwego Police Department, I _____ understand and consent to a thorough background investigation of me by any member of the Westwego Police Department. I understand that this investigation includes contacting and interviewing my former and present employers, co-workers, creditors, family members, acquaintances, neighbors, medical and mental health care professionals, physicians, nurses, psychologists, counselors, and any others who may possess any information concerning any aspect of my background. I understand that the investigation shall also include a check for any arrest or criminal information, including juvenile records, credit history, medical and mental health history, substance abuse history, traffic citation and driving history information, and educational history.

I understand and consent to a physical examination, psychological examination and understand that I may be required to take part in a physical exercise and a polygraph or "lie detection" examination.

I understand that the results of any interview, test, examination, or procedure utilized by any member of the Westwego Police Department conducting this investigation, or by any individual designated by the Westwego Police Department to administer any such interview, test, examination, or procedure, shall become a permanent part of any file maintained by the Westwego Police Department pertaining to my application for employment, and in the event I am employed by the City of Westwego Police Department, shall become a permanent part of any file maintained by the Westwego Police Department pertaining to my employment.

I hereby release the person or organization identified above, their employees, agents, and officers, from any liability for damages of any kind or nature which may accrue to me at any time, as a result of compliance, or any attempt to comply, with this authorization.

Signature _____ Date _____

Print:

Full Name _____

Address _____

Date of Birth _____ Social Security Number _____

Witness:

Name _____ Signature _____

Investigator:

Name _____ Signature _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION
BACKGROUND INVESTIGATION
ACKNOWLEDGMENT AND CONSENT OF APPLICANT**

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Print:

Full Name _____

Address _____

Date of Birth _____ Social Security Number _____

Witness:

Name _____ Signature _____

Investigator:

Name _____ Signature _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION
BACKGROUND INVESTIGATION
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Signature _____ Date _____

Print:

Full Name _____

Address _____

Date of Birth _____ Social Security Number _____

Witness:

Name _____ Signature _____

Investigator:

Name _____ Signature _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION
BACKGROUND INVESTIGATION
ACKNOWLEDGMENT AND CONSENT OF APPLICANT**

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Signature _____ Date _____

Print:

Full Name _____

Address _____

Date of Birth _____ Social Security Number _____

Witness:

Name _____ Signature _____

Investigator:

Name _____ Signature _____

**WESTWEGO POLICE DEPARTMENT
EMPLOYMENT APPLICATION
BACKGROUND INVESTIGATION
ACKNOWLEDGMENT AND CONSENT OF APPLICANT**

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Address _____

Date of Birth _____ Social Security Number _____

Witness:

Name _____ Signature _____

Investigator:

Name _____ Signature _____